

Brazil

Provide flight details in Section II - Outbound and Return

These selected hotels are recommended by the Consulate's Regional Security Office.

Due to the Post's strict security policy, we highly recommend changing reservations to one of the hotels listed below to receive Country Clearance Approval.:

SAO PAULO

The Hilton - Morumbi
The Grand Hyatt - Morumbi
The Gran Estan Plaza - Morumbi
The World Trade Center - Morumbi
Blue Tree Berrini - Morumbi
The Maksoud Plaza - Jardins
Tivoli - Jardins
The Renaissance Hotel - Jardins
The InterContinental Hotel - Paulista
Regent Park - Paulista
George V - Paulista
Bourbon Convention - Ibirapuera
The Marriot Suites - Itaim Bibi
Gran Estanconfort - Itaim Bibi
The Marriot Hotel - Guarulhos
The Caesar Park Hotel - Guarulhos

RIO DE JANEIRO

Hotel Gloria - Flamengo
Copacabana Palace - Copacabana
Marriott - Copacabana
Excelsior - Copacabana
Sofitel - Copacabana
Rio Othon Palace - Copacabana
Pestana Atlantica - Copacabana
Astoria Palace - Copacabana
Porto Bay – Rio International - Copacabana
Fasano - Ipanema

Caesar Park - Ipanema
Ipanema Towers - Ipanema
Marina Palace - Ipanema
Mercure - Leblon
Marina - Leblon
Sheraton - Barra
Windsor - Barra

RECIFE

Atlante Plaza
Beach Class Suites

BRASILIA SUGGESTED HOTEL LIST (11/2010):

ASA SUL

Naoum Plaza
Bonaparte Hotel
Melia Brasil 21
Tryp Brasil 21

ASA NORTE

Kubitschek Plaza
Comfort Suites
Mercure Lider
Mercure Apartments
Sonesta

LAGO SUL

Royal Tulip Brasília Alvorada (former Blue Tree)

Chile

Note to Travel Arrangers

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Provide the following in FTMS in the "After Hours" in Section III. Use "Add Contact" space to enter the following.

If this space is not enough, please use "Comments" in Section II. This includes when Chile is both as Official business point or stopover.

- Name of hotel
- Address
- Phone number
- Confirmation Number

China& Hong Kong

Note to Travel Arrangers - Please provide the following in FTMS in Section II. The itinerary must include the following:

- Air Carrier
- Flight Numbers
- Travel Dates
- And other ground transfers, if applicable

Peru

Note to Travel Arrangers:

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Russia & Ukraine

Note to Travel Arrangers - Please provide an international cell phone/blackberry number in the "Comment Section" in section II of FTMS. This information will be relayed to the U.S. Embassy in Moscow.

- Air Carrier
- Flight Numbers
- Travel Dates
- And other ground transfers, if applicable

Per DOE Moscow Office: In the interest of safety, the DOE Moscow Office requires that all travelers to the Russian Federation include the cell phone/Blackberry number of at least one member of each travelling delegation in all trips entered in FTMS. This information is necessary to ensure that DOE-M has correct contact information should the emergent need arise to pass travelers personal or threat related information.

*****Upon entry into Russia, travelers are required to follow the new Hotel registration Procedure for Russia**

As of 15 Feb 2011, according to the Russian Federal Law, travelers to Russia must be registered during their stay in the Russian Federation. Foreign guests in Russia need to make sure that their hotels register them. The hotel staff will complete a registration form and then give it to the foreign guest prior to the guest's hotel check-out day.

If at a private place /residence travelers will need to be registered at local UFMS (Federal Migration Service Organisation) office within 3 working days.

Travelers must physically have the registration form in their possession when departing from Russia. This registration slip is required and mandatory. If travelers do not have this registration form when they attempt to depart Russia, then Russian Border Guards have the authority to fine departing travelers. This law went into effect on 31 Dec, 2010 and is currently enforced.

Fines are an unallowable expense and therefore cannot be reimbursed.

United Kingdom

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US Mission Geneva- Geneva

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Cables and clearances.

Cables are a means of communication within the foreign diplomatic network.

Country clearance cables notify the Department of State officials in Washington, D.C., and embassy and post officers abroad, of a traveler's presence in a foreign country.

Consular offices are required to know about all scientific activities conducted during official foreign travel

The embassy may request a meeting or report from the traveler.

For travelers who have received country clearance, Department of State will provide assistance in situations including, but not limited to, political unrest, health emergencies, and crime.